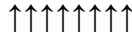




The Foundation for  
California State University, San Bernardino



**LETTERHEAD OF THE CONTRIBUTOR**

Date: \_\_\_\_\_

To the Foundation for California State University, San Bernardino,

This letter is to confirm the contribution of our institution to the Foundation for California State University San Bernardino, **Insert Grant Name and Number here** by providing our **Insert what you are providing** for activities related to the project.

<b>Activities</b>	<b>Days</b>	<b>Facility</b>	<b>Description</b>	<b>Value</b>
Workshops	2/4/03	Conference Rm.	Understanding Our Grant	4 Hr @\$50 Hr=\$200
Duplicating	3/3/03	N/A	Printing/ workshop programs	100@\$ .75 ea=\$75.00
Equipment	2/20/03	N/A	Lap Top/Donated to Project	\$1,000 (Market Value) Less Edu. Discount= \$700

For matching grant purposes the total value of our contribution to the grant is \$ **xxx.xx**.

I certify that, to the best of my knowledge, the above is a reasonable estimate for the use of our contributions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**SAMPLE**